

# DRUMCHAPEL CHILDREN'S RIGHTS PROJECT

**POST: PROJECT SUPPORT WORKER**

**ACCOUNTABLE TO: PROJECT CO-ORDINATOR**

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## **Main Responsibilities:**

To develop and deliver an independent Support Service for vulnerable Children and Young People and to identify and meet the expressed needs of users. Consult with users, colleagues and staff from allied agencies in the voluntary and statutory sectors. Promote Children's Rights through design and delivery of various training workshops.

## **Specific Duties:**

1. To process referrals, establish and clarify the need for support
2. To undertake a supportive role, offering individual support and representation to users of the project, as appropriate.
3. To safe guard the rights of clients and empower them to ensure their voice is heard
4. To utilise individual and group issues as a strategy to empower service users.
5. To establish effective communication channels with other agencies and networks, where appropriate.
6. Development and delivery of training to young people, as appropriate.
7. To attend meetings concerning the promotion and development of the project.
8. To assist with the day-to-day running of the service.
9. To help raise awareness of the need for independent support and to participate in the delivery of training programmes related to the Project's work.
10. To ensure that service users are treated with due dignity and respect at all times.
11. To report back to the Project Co-ordinator, perceived risks or crisis situations which may be developing.

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## **PERSON SPECIFICATION**

### **PROJECT WORKER**

#### **ESSENTIAL**

1. A clear understanding and commitment to the philosophy of empowerment.
2. A commitment to the principles of equality and inclusion.
3. An awareness of the barriers to empowerment facing young people within society.
4. Excellent communication and organisation skills.
5. A demonstrated capacity to work on their own initiative.
6. Proven skills in liaising with other professionals and statutory agencies.
7. Flexible working hours dependent upon the needs of the service.
8. Driving licence and use of car.

#### **DESIRABLE**

1. Direct experience of supporting children and young people with a variety of issues.
2. Experience of the development and delivery of training to children and young people.